

E-RES INFORMATION FORM

Professor's Name

Course name & number

Number of students in class _____

Date material needed by students: _____ (Allow 3 days for articles/2 weeks at beginning of semester)

Keep on reserve until: ___ End of Fall Semester
 ___ End of Spring Semester
 ___ Other _____

_____ This is the first time I have placed this material on reserve.

_____ This is NOT the first time I have placed this item on reserve. The library's license agreement for electronic articles permits such use (EJC, Ebsco or JSTOR) or permission from the copyright holder is required.

Usually, we will send you a stack of cards with the course password to give out to your students.

Do you want to receive these cards?

___ Yes ___ No

STAFF USE ONLY

OF ITEMS RECEIVED _____

DATE AND TIME REC'D _____

STAFF INITIAL _____